

# **EMBSAY WITH EASTBY PARISH COUNCIL**

**Clerk to the Council  
Robert Kandt**

**Stock Green Farm  
Bracewell nr Skipton  
North Yorkshire  
BD23 3JS**

## **PARISH COUNCIL MEETING**

4 March 2010

**TO:** Members of the Council

You are hereby summoned to attend a meeting of the Embsay with Eastby Parish Council to be held on **Thursday, 11 March 2010 at 7:30 PM** in the Village Hall, Main Street, Embsay for the purpose of transacting the business on the Agenda below.

**Robert Kandt  
Clerk to the Council**

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council.

### **2. DECLARATION OF INTERESTS**

In accordance with the requirements of the Member Code of Conduct, to disclose and declare any personal or prejudicial interest(s), both financial and other, on any Agenda item, stating both the interest and the nature of that interest.

### **3. PUBLIC PARTICIPATION**

In accordance with the Parish Council's approved Public Participation Scheme, to allow members of the public an opportunity to ask questions and/or to make statements relevant to the activities and responsibilities of the Council and on local community issues (time restricted to up to 15 minutes).

**4. MINUTES OF THE LAST MEETING** *(copy attached)*

To approve and accept the minutes of the last ordinary meeting of the Parish Council held on 11 February 2010.

**5. EMBSAY NATURE RESERVE**

To consider an oral report from Cllr Bryan Hume on action undertaken since the last meeting of the Parish Council on various matters relating to the Embsay Nature Reserve and in view of the information presented, to approve any action which may be required to address any matters arising.

**6. LOCAL ROAD SAFETY**

To consider oral reports from Cllr Bryan Hume and the Chairman of the Council on the results of a speed survey recently undertaken in Embsay and Eastby and other, related local road safety issues and in view of the information presented, to approve any action which may be required to address any matters arising.

**7. ANNUAL REVIEW OF KEY PARISH COUNCIL POLICY DOCUMENTS** *(report and two key policy documents attached; Standing Orders attached to the agenda for the Parish Council meeting of 11 February 2010)*

To continue conducting the annual review of key Parish Council documents including Standing Orders, Code of Conduct and Equal Opportunities Policy and in view of the information presented, to approve any action which may be required to address any matters arising.

**8. ANNUAL PARISH MEETING**

To consider an oral report from the Parish Clerk on action taken since the last meeting to organise the Annual Parish Meeting on 25 May 2010 and in view of the information presented, to approve any action which may be required to address any matters arising.

**9. FINANCIAL MATTERS** *(report attached)*

To consider a report from the Parish Clerk on key financial matters including the payment of invoices received since the last meeting, the final Financial Monitoring Statement for the current financial year and the annual allotments rent review. In view of the information presented, to approve any action which may be required to address any matters arising.

## **10. PLANNING APPLICATIONS**

To consider an oral report from the Parish Clerk on those planning applications reviewed under the Council's Planning Applications Delegation Scheme and to consider and approve/not approve and comment on the following planning applications which have been flagged up for consideration by the Full Council (*applications will be available at the meeting or can be viewed in advance of the meeting on the relevant websites or by prior arrangement with the Parish Clerk*) :

None to report (at time of Agenda despatch)

To consider an oral report from the Parish Clerk on action taken since the last meeting to improve the processing and consideration of local planning applications and in view of the information presented, to approve any action which may be required to address any matters arising.

To consider an oral report from the Chairman on action taken since the last meeting relating to the construction of a single storey water pumping station opposite St. Mary's Church, Eastby, and in view of the information presented, to approve any action which may be required to address any matters arising.

## **11. DISTRICT AND COUNTY COUNCILLOR'S REPORTS**

To receive and consider reports from members of district and county councils and, in view of the information presented, to approve any action which may be required to address any matters arising.

## **12. WORK OF THE VILLAGE LENGTHSMAN**

To consider an oral report from Councillor Mark Wilson on a number of matters relating to the work of the Village Lengthsman including immediate work priorities. In view of the information presented, to approve any action which may be required to address any matters arising.

## **13. COUNCIL WORKING PARTIES AND OUTSIDE BODIES**

To receive and consider oral reports from members of the Parish Council (who are also representatives on outside bodies) on the activities and actions of Council working parties and outside bodies. In view of the information presented, to approve any action which may be required to address any matters arising.

## **14. VILLAGE MAINTENANCE**

To receive and consider oral reports on village maintenance matters including action taken since the last meeting and in view of the information presented, to approve any action which may be required to address any matters arising.

## **15. REPORT OF THE PARISH CLERK** (*report attached*)

To consider and note key issues, activities and problems relating to the work of the Parish Clerk including administrative procedures and processes, key meetings and activities and non-routine work activities undertaken since the last meeting with special regard for the Annual Staff Appraisal and the Clerk's annual leave. In view of the information presented, to approve any action which may be required to address any matters arising.

**The next ordinary meeting of the Parish Council  
is scheduled for Thursday, 8 April 2010, 7:30 PM  
Village Hall, Main Street, Emsay**

**For further information contact:**  
*Robert Kandt, Parish Clerk*  
*Emsay with Eastby Parish Council*  
*Stock Green Farm*  
*Bracewell near Skipton, BD23 3JS*  
*Telephone: 01282 850851*  
**e-mail: [emsay.clerk@tiscali.co.uk](mailto:emsay.clerk@tiscali.co.uk)**

**COUNCILonline: [www.emsaywitheastby.org](http://www.emsaywitheastby.org)**